

RÉSUMÉ WRITING

Sample Résumé: Education

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OBJECTIVE

Bilingual (English and French) Teacher seeking a position in the primary grades where my creativity in instructional design, proven commitment to the growth and development of children, and passion for drama and dance will contribute to a positive and enriching classroom and extra-curricular experience for children.

EDUCATION

Bachelor of Education, Primary/Junior
York University, Toronto

October 2017

Relevant Course: Urban Education

- Developed an appreciation and understanding of how diversity issues such as socio-economic status, ethnicity, race, culture and citizenship can affect learning and how to foster an environment of mutual respect and inclusivity in the classroom.

Bachelor of Arts, Psychology & Sociology
York University, Toronto

2015

PRACTICUM EXPERIENCE

Grade 3 Student Teacher

2016

Southwood Public School, Toronto District School Board, Toronto

- Completed 200 hours of hands-on classroom teaching experience resulting in a final performance evaluation highlighted by ratings of no less than 8 out of 10 on all measures
- Mentor teacher comments included: "Emily's level of confidence and awareness of student needs are usually seen in a far more experienced teacher."
- Designed and instructed lessons in mathematics, language arts, science and social studies using cooperative learning strategies and active learning techniques, addressing diverse learning styles (visual, auditory and kinesthetic)
- Developed and taught a unit on 'Communities around the World' which encouraged children to appreciate the similarities and differences in other cultures; fostered pride in students' own cultures by encouraging them to share information about their cultural and religious holidays
- Worked with small groups of students on developing their French reading and pronunciation skills, assisting several students to significantly increase their French test scores

ADDITIONAL TEACHING/TRAINING EXPERIENCE

Summer Camp Counsellor

Summers 2014 - 2016

YMCA, Toronto

- Demonstrated strong teamwork skills by organizing 'Lunch and Learn' meetings to share best practices, including developing specialized services to integrate persons with special needs into recreational programs. This initiative was adapted by 2 other YMCA branches
- Applied diversity awareness in the planning and implementation of recreational activities, involving various teaching methods such as story-telling, visual and hands-on exercises, contributing to the intellectual development of participants
- Achieved over 85% on final performance evaluation, commended by supervisor for delivering recreational services with integrity and keeping up to date with legislation, concerning confidentiality

Bilingual Children's Program Facilitator (Part-time)

2014 - 2015

Scarborough Historical Museum, Scarborough

- Delivered children's historical education programs about 19th century Scarborough to school groups (Grades 2-5) from local French Immersion schools using museum-designed curriculum
- Facilitated hands-on learning activities of school groups and children with special needs
- Led a camp group of 24 children aged 6 to 12, and collaborated with 4 other camp staff in organizing activities including arts & crafts, cooking, games, and walks

EXTRACURRICULAR ACHIEVEMENTS/COACHING CAPABILITIES

Bilingual Drama Teacher/Organizer/Participant

2013 - 2015

National Improv Games, Toronto

- Taught improvisation workshops in both French and English, organized tournaments and was selected to adjudicate for the National Improv games
- Part of a 7-member improvisation team which won 2nd place in 2014 National Improv Games

Dancer/Teacher/Choreographer

2011 - 2013

Celtic Cross Irish Dance School, Scarborough

- Trained in Irish and Scottish dance since the age of 5; won over 50 dance medals in competitions at the local, provincial and national levels
- Taught Irish dance to students ranging from 2 years old to adults; organized and choreographed performances in the community allowing students to showcase their talents for family and friends