

## COVER LETTER WRITING

### Sample Cover Letter: Biochemistry

#### TIM KATSAROS

1010 PARKWOOD CIRCLE, BRAMPTON, ON L6X 1P1  
(647) 616-6611 • TIMKATSAROS@YORKU.CA

February 22, 2017

Dr. Elizabeth Duong  
Sanofi Pasteur  
1775 Steeles Avenue  
Toronto, Ontario M2R 3T4

**Subject: Winter 2017 Biochemistry Co-op Student Position**

Dear Dr. Duong,

Ever since I was 10 when my aunt bought me my first microscope and showed me a documentary about how Sanofi Pasteur's vaccines have protected millions of people, particularly children, against such bacterial and viral diseases as diphtheria, hepatitis, polio, and meningitis, I have been fascinated with the work that the company does to improve patient outcomes around the world. Thus, it is with great enthusiasm that I am applying for a Fall Biochemistry Co-op Student Position at Sanofi Pasteur.

I am currently in my 4<sup>th</sup> year at York University studying **Biochemistry** and completing my undergraduate thesis project on identifying protein interaction between two transmembrane proteins under the supervision of Dr. Singh. As a result of my thesis work, I have been honing my skills in running a **Western Blot** on daily basis to identify the proteins. I have also been actively involved in large-scale protein production, and using **Affinity Chromatography and Fast Protein Liquid Chromatography** quite extensively. Dr. Singh recently noted in my performance evaluation that he has been "so impressed with [my] precision, attention to detail and resourceful problem-solving skills when carrying out each experiment" that he has offered me a contract position as a Research Assistant for the Spring/Summer. This new role will provide me with an opportunity to further enhance the technical skills that I already have that are a requirement for the Fall Biochemistry Co-op Student position.

Through extensive lab work in my courses, I have gained experience in doing Transformations, Restriction Digests, Ligations and making Glycerol stocks of Bacterial samples. In addition, I have developed a reputation among my professors and fellow lab partners for being a team player who works well with diverse individuals, and for keeping accurate and detailed records of laboratory protocols and lab work completed. While I have completed **WHMIS II and Biosafety training**, I am committed to ongoing professional development, and have been taking workshops to enhance my knowledge of laboratory safety.

I would welcome the opportunity to meet with you in-person discuss how I can contribute to the team at Sanofi Pasteur as a Co-op Student. Thank you for your consideration.

Sincerely,

Tim Katsaros