

## RESUMÉ AND COVER LETTER WRITING

### Sample Cover Letter: Computer Science

#### David Strong

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September 5, 2013

Faizah Quraishi  
Manager, Software Engineering Unit  
General Motors

Re: Junior Engineer Job # 3324

Dear Ms. Quraishi,

I am very excited about the possibility of joining the Software Engineering Unit of General Motors in the position of Junior Engineer as advertised on the GM website. Your tradition of innovative automotive engineering design and progressive product development is inspirational to developing professionals like myself.

In my position as Software Engineer Intern with IBM, I was involved with project research, planning, design and testing within the Software Product Development team. Through innovative thinking I used computer aided devices to perform routine calculations creating an efficient project development time line. During the design stage I met with customers to better understand customer needs and perspectives. As I became more familiar with the needs of IBM's clientele I suggested, implemented and maintained test procedures and test scripts for new products.

In addition to my experience gained with IBM, I am graduating with an Honours Bachelor of Applied Science degree from York University. My solid knowledge of computer software design and project development has given me the foundation to succeed in the software engineering industry. Skills in creating Use Cases and project planning have benefited both clients and past employers and enhanced my ability to provide creative thinking and problem solving. During my program I became interested in Global Positioning Systems and real time kinematic applications. Through my interest in the automotive industry I have kept abreast of current product developments and trends and am extremely excited about the ongoing development of OnStar.

I look forward to meeting with you and other members of the Software Engineering Unit to further discuss my suitability for this position. I can be contacted at (416) 765-4321.

Sincerely,

*David Strong*

David Strong